

Mission Valley School Association

Minutes

November 14, 2012

Attendance: , Shirin Aidun, , Catherine Phan Dang, Filiz Crocker, Chris Nagata, Michele Berke, Virginia Hom, Sulman Gill, David Lee, Quyen Cao, Alisa Ho, Connie Ma, Gang Huang, Sushma Chandrasekaran, Trish Cowan, Sudha Iyer

1. The meeting was called to order by President Catherine Phan Dang at 7:04.
2. The minutes from the October 9th meeting were amended and approved.
3. Catherine, as MVSA vice president moved up to president with the resignation of Theresa Bettencourt. The floor was open to nominations to fill the vice president position. Virginia Hom was nominated and voted in as our new vice president.

4. New Business

a. Fence Proposal- Quyen Cao presented a proposal to place a 4 foot high fence in specific areas around our school. She had gotten a bid for \$15,000.00, though the plans were not available that night. After much discussion about the fence, safety, a survey, and funding of the project, Quyen was asked to present her ideas to Ms. Randolph because the MVSA thought that the District would have to be involved in the planning and implementation.

b. Additional Board Meeting, mid month- Catherine proposed the idea that the Board meet more often than once a month due to the amount of projects and committees that need information or decisions from the Board more often than once a month. A discussion was held and it was decided that a conference call would be scheduled for Wednesday, November 28th at 9:00. Catherine will send Board members details of how to get connected. It was not decided who would take minutes for the conference call.

5. Committee Updates

a. Science Camp- Products students sold have been delivered to students. Some items were back ordered but are on their way.

b. Sixth Grade Promotion- Pooja Kapur and Theresa Bettencourt will co-chair the 6th grade picnic.

c. Membership –The Membership total thus far is \$26,400. We are expecting about \$900.00 in corporate matching funds. \$3,000.00 was spent on membership gifts this year of which ½ will be used next year. Filiz proposed making cuts in budget to compensate for deficit in membership fund expectation. (See Budget Report # 8) Filiz also proposed the idea that we not call it a Membership Drive next year. Make all students, teachers and parents members of the MVSA.

6. Principal and Teacher Reports (Ms. Randolph was not in attendance due to a prior commitment.)

a. Thank you to the parent committee who coordinated the October Carnival. It was a fun filled day.

b. The Halloween Treats provided by the MVSA were greatly appreciated by the teachers and students. We thank you for offering our students non-food treats.

c. Parent/ Teacher conferences are going on this week. We have early release day for the week of conferences.

d. The November Newsletter is posted on the school website. We will be going green this month. Copies of the newsletter will be in the school office. The newsletter can be translated on the website.

e. Student planners were delivered to our 4th -6th grade classes. Students can begin to use these for recording assignments and home/school messages.

f. As requested, one bench has been moved to the upper grade student playground.

g. School Site Council is having a meeting on November 27th at 3:15.

h. School is closed from November 19th -23rd. Enjoy your time with family and friends.

7. Treasurer's Report- MVSA has \$47K in checking, \$75K in savings, and \$2.5K in Carnival account.

Income as of 10/31: Membership \$18K, Interest \$30.00, Science Camp \$22K, Scrip \$160.00. Yearbook is a Minus \$4K (will eventually be income, but it has up-front costs).

The big expenses as of 10/31 were classroom donations (\$12.5K) and LCD Projectors (\$32K)

Please see Treasurer's report for more detail.

8. Budget Report- Filiz proposed some budget changes to account for the deficit in Membership Drive Funds.

The following changes were proposed and approved:

Drop CAPA by \$500.00 to \$1200.00. (fewer classes)

Drop Office and Classroom Donations by \$1000.00 to \$12,500. (again, fewer classrooms)

Drop Primary Grade Letter Reward by \$500.00 to \$2000.00. (fewer classrooms)

Drop Upper Grade Letter Reward by \$2000.00 to \$3000.00 (based on past expense data)

Drop Membership Income by \$4000.00 to \$26,000. (reflects what we actually took in)

Meeting was adjourned at 8:14 p.m.

Next scheduled meeting at school is _____

Respectfully submitted,

Trish Cowan

tcowan@fremont.k12.ca.us