

# Mission Valley School Association

## Minutes

October 8, 2013

**DRAFT**

**Attendance:** David Lee, Michele Berke, Theresa Bettencourt, Suzanne Yost, Genevieve Randolph, Chris Nagata, Sheri Carlson, Stephen Lotz, , Min Guo, Wolf Cramer, Srilu Madabushi, Shirin Aidun, Nishir Shelat, additional attendees to be updated as well.

1. The meeting was called to order by President Wolf Cramer at approximately 7:05 p.m.
2. **Presidents' Update (provided by Wolf Cramer)**
  - a. Highlighted a successful MVSA sponsored Family Clean-up Day event on campus
  - b. Announced board has approved the MVSA Budget
3. The minutes from the September meeting were approved with the correction of Srilu's name - (Mrs. Carlson motioned/ Ms. Aidun seconded, passed unanimously). After discussion it was decided that going forward, minutes will be posted on the MVSA site.
4. **Principals' Update (provided by Ms. Randolph)**
  - a. Provided an update on changes to school that would be a part of the possible bond measure (including but not limited to): move 6<sup>th</sup> grade to Hopkins (Jr. High), take out portables, add fences, move office and rooms.
  - b. State assessment tests are moving away from STAR testing and this year. This current school year, a few grades only will take select sections of the new test. Scores will not be reported as it is a part of the program finalization and not considered student scores. Next school year, scores will resume "counting". The tests going forward, including this year's trial test, will be computer only (no paper). This year's test window is from Mid-March through the end of the school year.
  - c. Campus event dates were announced
  - d. Announced FAME program (MVSA funded, volunteer led) is starting on campus presentations on 10/21/13.
5. **Teachers' Update (provided by Ms. Aidun and Mr. Lotz)**
  - a. Mrs. Carlson and Mrs. Howard are sponsoring "Trick or Treat" for UNICEF.
  - b. Thanked MVSA for the donations to the teachers (via gift cards).
6. **Nishir Shelat presented an Eagle Scout Project (Troop 111)**
  - a. Landscaping improvement project (Plantings, tanbark, etc.)
  - b. Target work date is Thanksgiving Week
  - c. Detailed planning presented including cost information were provided
  - d. MVSA approved funding the project up to \$1640 (Michele motioned/ Ms. Aidun seconded, passed (with one abstention).
7. **Budget Report (provided by Filiz Crocker)**
  - a. Reiterated that the Board had approved the Budget
  - b. Noted some key expenses including: classroom/office donations and Computer Technician
8. **Treasurers' Update (provided by Srilu Madabushi)**

## **9. Committee Updates (provided by VPs David Lee, Michele Berke & Committee Chairs and teams)**

- a. Announced that some key committees are still without a chairman and it might not be possible to complete the events without a chair
- b. Carnival Committee Update (provided by David Lee)
  - i. Event at Mission Valley this year (10/26/13 11 am to 3pm)
  - ii. Many events and activities planned, still looking for parent volunteers and decorations (lending)
- c. Science Camp Update (provided by Theresa Bettencourt)
  - i. fundraiser going well, products will arrive the 2<sup>nd</sup> week of November
- d. Disaster Preparedness Update (provided by Rana Singh)
  - i. During Family Clean-up day inspected shed and supplies. Many were expired and therefore discarded. Have list of replacements needed.
  - ii. Classroom emergency backpacks – teachers to check status
- e. 6<sup>th</sup> Grade Promotion Picnic – still needs a chair (but date now set)

## **10. New Business/Misc. Updates**

- a. Presidents' Update on Busy Beaver Fund Raising Drive (Formerly Membership Drive)
  - i. Reiterated donation no longer required for membership. Only requirement is to express interest/request membership.
  - ii. Working with teachers (Friday folder, etc.) to increase Drive Participation
  - iii. Introduced Drive incentives: By class if 75% of students donated, we give back to the classroom a gift card for supplies for the classroom; if 100% participation then pizza party, etc.
  - iv. Reiterated parents should inquire at workplaces regarding "donation matching"
- b. By-Laws Update
  - i. Executive Board has reviewed By-Laws for updated, corrections, and to match current practices.
  - ii. Theresa Bettencourt, Corresponding Secretary, provided copies of the suggested edits
  - iii. Suggested edits to be voted on at a later meeting
- c. eWaste Recycle Day Project a possibility – a volunteer leader has been found but another person to help would be great. We have potential vendor.
- d. Ride and Roll to School Day – Mission Valley will probably celebrate a bit later than official date (perhaps in November).
- e. New School Sign Project
  - i. Starting to do due diligence to follow proper request process and get bids to understand cost. There is a district preferred vendor; investigating cost to see if it's a reasonable project for this year.
- f. Golf Cart Donation for Custodian Use Project – Suggestion reiterated to research this project (including cost, storage, safety, charging location)
- g. Discarded Library books - were able for distribution at meeting

The Meeting was adjourned at 9:03 p. m. The next meeting is November 12, 2013 at 7:00 p.m.

Respectfully submitted,

Suzanne Yost

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