

Mission Valley School Association

Minutes

September 11, 2012

Attendance: Suzanne Yost-Ackerman, Genevieve Randolph, Binayak Roy, Kanoj Sarcar, Amit Tewari, Chris Nagata, Virginia Hom, Michele Berke, Suman Gill, David Lee, Shubhra Gupta, Filiz Crocker, Shirin Aidun, Trish Cowan, Ashok Agrawal, Shaista Yasmin, Theresa Bettencourt, Catherine Phan-Dang

1. The meeting was called to order by President Theresa Bettencourt at 7:02. She introduced the Board and then members introduced themselves. Theresa mentioned that the Recording Secretary had called her the night before the meeting and resigned. She asked for volunteers for the position. Trish Cowan volunteered and there was a motion to elect Trish as the new Recording Secretary. The motion was seconded and a vote was taken Trish was approved as the new Recording Secretary.
2. The minutes from the June, 2012 meeting were amended and approved.
3. Recap of previous items
 - a. Accelerated Reader (AR)-Funding for AR is in teachers' accounts. Students will be charged \$5.00 each. Actual cost is \$4.40; extra funds will cover students who cannot pay. District will help with tech support. Mrs. Nagata was asked to help.
 - b. Document Cameras and carts-These have been approved and purchased and are scheduled to arrive the week of Sept. 10-14th. Carts will need to be assembled. Ms. Randolph and Ashok will set up training on Document Cameras. Mr. Lotz is our Mission Valley Technology Representative to the District.
 - c. Classroom Donations-Working on MVSA donations to classrooms. The possibility of giving grade level donations to purchase materials specific to grade levels as well as classroom teacher donations was discussed. Teachers present thought this was a good idea. MVSA will try to work out a plan for this.
4. Budget Report- Filiz Crocker presented a proposed budget for 2012-2013. (See Attached Budget) A motion to approve the budget was made and seconded. A vote was taken and the members voted to approve the 2012-2013 Budget.
5. Principal's Report
 - a. Ms. Randolph reported that she, a teacher, and a parent attended the District showing of an Anti Bullying movie on August 29th. Mission Valley has a No Bullying Policy that she explained to the students during assemblies held the first week of school. Students were told to report any perceived incident of bullying to the office where they will fill out a form detailing the incident.
 - b. There is a District Sponsored No Bullying Poster / Song Contest.
 - c. Back to School Night is Tuesday, September 18th.
 - d. Ms. Randolph attended an overload meeting at the District Office. Any student that needs to move out of Mission Valley will stay in the Mission Attendance Area.
 - e. Technology update- Wireless access was installed over the summer, some connections still are not working, but we are working to fix the problem.
 - f. The location of the Book Faire is changed from the Library to Room 21.
 - g. Paul Rogers is working on a Safety Plan for afternoon pick up. Parents are needed to help keep the traffic flowing safely.
 - h. Ms. Randolph's email address is genevieverandolph@fremont.k12.ca.us

- i. Interviews for a new school secretary will be held on Thursday. One of the responsibilities of the new secretary will be to maintain our school website.

6. Teachers' Report

- a. Teachers are looking forward to receiving the new document cameras and carts. Thank you MVSA!
- b. There is interest in K-6 Folders to communicate weekly with families that may have Mission Valley logo, Mascot, place for parents to sign that they received it etc. Ms. Randolph showed a few samples.
- c. 4th-6th Grade classrooms showed interest in planners for each student. Planners have schedules, calendars, school rules, place to write homework down and are used at many school sites. An example will be brought to October's meeting.

7. Treasurer's Report

A motion was made to approve the Treasurer's report. Mrs. Carlson seconded it. A vote was taken. and the budget was approved.

8. New Items

- a. Friday Folders for Purchase-Ms. Randolph. A motion was made to purchase Friday Folders for each student not to exceed \$1000.00 for the entire school.
- b. Committee Reports/Update
 - I. Overall Volunteer Update- We would like to have 3 to 4 people on every committee. Emails would be the best way to reach people. Once you have the 3 or 4 try to get a chairperson for the committee who would be supported by the other members of that committee. Teamwork is the key.
 - II. The Halloween Carnival is coming up. It is the last Saturday before Halloween-this year October 27th. It is a joint venture between Mission Valley and Mission San Jose Elementary School. We alternate which campus hosts the even each year. This year it is at Mission San Jose Elementary.
 - III. Theresa is working on creating a Master Calendar of MVSA events. Publishing this might be a way to get volunteers in advance for specific events during the year.

c. Newsletter/e-Newsletter

- I. The goal is to send home the MVSA Newsletter on the last Friday of the month.
- II. E Newsletter- We will only proceed on this if parents make a point to join.

9. Questions and Answers

- a. A parent asked about School Loop, which is a way for parents to check in on student homework assignments, grades etc. This is available at the junior high and high school level.
- b. A parent requested a table for third and fourth graders to eat their snack at during morning recess. This will be looked into.
- c. No flyers from private parties will be sent home. We will make them available on the rack in the office and possibly on the MVSA website.

- d. A parent asked about Math Olympics....Need a teacher to coordinate and do testing. Parents run the meetings.
- e. There was a discussion about starting a Book Club at Mission Valley. The parent was directed to contact our Librarian, Mrs. Langford.
- F MVSA will look into creating a form for parents who want to bring new ideas to MVSA.

10. The next MVSA meeting is **Tuesday, October 9th at 7:00 p.m.**

11. The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Trish Cowan
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