

Mission Valley School Association

Minutes

March 11, 2014

Attendance: Genevieve Randolph, David Lee, Shirin Aidun, Wolf Cramer, Chris Nagata, Srilu Madabushi, Stephen Lotz, Theresa Bettencourt, Amit Tewari, Michele Berke, Sowmya Krishnaswamy, Suzanne Yost

1. The meeting was called to order by President Wolf Cramer at 7:07 p.m.
2. Presidents Highlights (provided by Wolf Cramer)
 - a. Eagle Scout has finished project (planting and landscaping)
 - b. New School Sign / Marquee is installed and functional
 - i. Some support still needed from technology to get sign message updated
 - c. Library fundraiser – Library beat their goal (roughly \$1650)
 - d. Held E-waste event last weekend
 - e. Looking ahead:
 - i. Golden Sneaker goes through end of this week
 - ii. Jogathon in a few weeks
3. The minutes from the February 11, 2014 meeting were approved (with correction to “marquee”) (Mr. Lotz motioned/Ms. Aidun seconded, passed unanimously).
4. **Principals’ Update (provided by Ms. Randolph)**
 - a. Talent Show will be Thursday 3/13/14 (during school hours)
 - b. Lots of excitement on the Golden Sneaker contest which ends this week
 - c. Parent Info night 3/19/14 6:00 to 9:00pm in the MUR to cover Smarter Assessments
 - d. Distinguished School Site Visit: 3/20/14 at 8:30am in Room 6 – MVSA members, parents, etc. invited to attend and provide feedback/answer questions from the two outside Distinguished School Committee Representatives that will be visiting.
 - e. Report Card Permission Slips sent home to parents seeking authorization to have students bring report cards home themselves; if yes, report card will be sent home 3/21/14.
 - f. FAME dates changed for month of March - the 3/28/14 presentation is moved to 3/21/14
 - g. Jogathon is 3/31/14 and Suman is planning.
5. **Teachers’ Update (provided by Mr. Lotz)**
 - a. Scholastic Reader (Weekly Reader) is going up next year and they have provided an opportunity to renew early and lock in a discount. After discussion, a motion was made to approve accepting a quote of up to \$4500 for next year’s Weekly Reader subscription (Wolf Cramer motioned/Suzanne Yost seconded, passed unanimously).
6. **Treasurers’ Update (provided by Srilu Madabushi)**
 - a. There has been a \$45,000 transfer from Checking to Savings accounts to provide sufficient funding balances and to cover operating costs including the Marquee purchase and several field trips.
 - b. We have received some Corporation Match Donations, but only half way to plan. Jogathon is not until later this month and any possible related Corporate Match Donations would come in after that event.
 - c. Yearbook checks still need to be forwarded from coordinator to the Treasurer.
 - d. Funds for 5th grade field trip still seem to be with Teacher/Coordinator as well.
 - e. Funds for the Eagle Scout project materials have been dispersed.

- f. Reviewed Budget to Actuals Report
- g. High Level review showed income is on target assuming that the Jogathon comes in as planned.

7. Committee Updates (provided by David Lee/Michele Berke)

- a. Upcoming Events:
 - i. Jogathon Fundraiser is coming 3/31/14
 - ii. Disaster Preparedness – still need to complete backpacks update and renew/fill water and food supplies in storage.
 - iii. BoxTops (provided by Suzanne Yost) – Ms. Wirth’s class submitted large quantity of BoxTops – doubled the amount that has now been collected.
 - iv. Clean Up Day – Bike Blender and the Bike Mobile will be on sight during Clean Up Day.

8. Old Business (reviewed by Wolf Cramer)

- a. Golden Sneaker contest - seems successful so far. Leading classes/grades are being announced over loudspeakers.
- b. Document Camera Update (provided by Chris Nagata) – Prototype system has been purchased and delivered to staff member who is quite happy with it. Other staff members that were interested are going to check out that system.
- c. E-Waste Day Update – Chris Nagata provided an update. The event overall was successful, though there were some challenges with the vendor. There was low turnout (number of attendees, though over still a lot of equipment turned in. Vendor showed up late and left site early (leaving donors needing to “keep” their things they’d loaded into their cars, etc.).
- d. Classroom Tech Committee review of upgrading facilities – Last meeting we discussed possibly reviewing classroom set up and technology equipment for the optimum set up (TV replaced? And perhaps mounted?/projectors mounted?, etc.). Mr. Lotz’s nephew-in-law completes this type of assessment for University of Santa Clara and may be able to provide some insight and suggestions. There was some discussion as to if we should wait and see what the District is going to do for tech upgrades. Ms. Randolph mentioned that next year’s District update is new printers. Group agreed we should continue to discuss and consider upgrades.

9. New Business

- a. Next Year Board Nominations - Wolf Cramer noted that we should all actively solicit Board Nominees (for next years Board) for the May MVSA meeting. Some suggestions on how to reenergize and reconnect with possible nominees included email blasts, asking friends, flyer distribution.
- b. Computer Technician Salary Reviewed. There was discussion including review of some compensation for similar titled roles, history of compensation, the added functions that Ms. Nagata has both in addition to those other roles and in light of recent increased dependencies on technology in new testing, etc. There was a motion that the Computer Technician’s salary be increased 5% effective the beginning of the next pay period. (Mr. Lotz, motioned/Ms. Aidun seconded, passed unanimously).

The Meeting was adjourned at 8:31 p. m. The next meeting is April 8, 2014 at 7:00 p.m.

Respectfully submitted,

Suzanne Yost
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