

Mission Valley School Association

Minutes
May 13, 2014

Attendance: David Lee, Genevieve Randolph, Shirin Aidun, Wolf Cramer, Chris Nagata, Stephen Lotz, Michele Berke, Suzanne Yost, Alisa Ho, Georgina Wong, D. Sydney Reddy, Sowmya Krishnaswamy, Sureen Chhabra, Sunil Chhabra

1. The meeting was called to order by President Wolf Cramer at 7:03 p.m.
2. **Presidents Highlights (provided by Wolf Cramer)**
 - a. Staff Appreciation Week – tried some new things with daily ideas note & successful luncheon
3. **President Headlights (provided by Wolf Cramer)**
 - a. Letter Reward Picnics and 6th Grade Promotion
4. The minutes from the April 8th, 2014 meeting were approved (with attendee added: Sowmya Krishnaswamy) (David Lee motioned/Ms. Aidun seconded, passed unanimously).
5. **Principals' Update (provided by Ms. Randolph)**
 - a. Brief Overview of Traffic Patrol Training: Only responsible for students not traffic. Write down license plates of unsafe drivers (or take picture). Contact police department regarding concerns with traffic.
 - b. Timer on Electronic Sign corrected - now running 7 a.m. to 7 p.m.
 - c. Thanked MVSA for their part in a successful Staff Appreciation Week.
 - d. 3rd – 5th Grade students are adjusting to the new technology in the Smarter Balanced Assessments (SBA) but it is very different. The SBA is a different way of testing and includes a different way of answering questions.
 - e. 2014-2015 School Year will still have no individual student scores but will result overall school scores.
 - i. Some key Dates/Events:
 1. Classified Employees Week is the Week of May 19th
 2. Open House is 5/20/14
 3. May Day Dance is 5/21/14 9am to 11 a.m.
 4. Kindergarten Sneak Peek is 5/21/14 1 p.m. to 2 p.m.
 5. FAME is the last week of May (through 6/2/14)
 6. Safety Patrol Aqua Adventure Day is 6/3/14
 7. Awards Assemblies are 6/4/14, 6/5/14 and 6/10/14
 8. 6th Grade Pool Party is 6/9/14
 9. Last week of school is early release all week and Kindergarten is all early all week.
 10. Staff versus students Kick Ball game is 6/11/14
 11. 6th Grade Promotion is 8:30 a.m. 6/12/14
 - f. Mission Valley will be officially awarded the Distinguished School Award on 6/13/14 at a Luncheon in Concord. Ms. Randolph will attend and will be presented with the Distinguished School Flag.
6. **Teachers' Update (provided by Mr. Lotz & Ms. Aidun)**

- a. Teachers thanked MVSA for the Staff Appreciation Luncheon. The Friday Folder note with the daily no/low cost suggestions also was well received and appreciated. The students and staff were excited to see what was next and it created a nice buzz.

7. Treasurers' Update (provided by Wolf Cramer for Srilu Madabushi)

- a. As of 4/30/14 the MVSA Bank Account/Pay Pal Balances total was \$100,803. Over \$23,500 in Jogathon donations have been received. We have also received \$1400 in Corporate Donations.
- b. Recent expenditures reviewed included: Pay Pal Fees, the reissuance of the CAPA assembly check, Emergency backpack supplies – which went over budget and scissors and thermometer strips are still to be included in expense.
- c. Field Trip payments were discussed as it seems a few may not be classified in the grade level expected.
- d. Reviewed Budget to Actuals Report

8. Committee Updates (provided by David Lee/Michele Berke)

- a. Lake Elizabeth Reward Picnic – David Lee & Georgina Wong reported: Sign Up Genius site being set up to help collect the approximately 30 volunteers needed for set up/clean-up/shopping/etc. Picnic Site is A and pizza is main course.
- b. Kindergarten Sneak Peek – Suzanne Yost reported: will be setting up a table with flyers and be available to answer questions on MVSA and flyers. Flyers include: MVSA General Information, FAME – specific for Kindergarten, School Supplies (Vendor provided list – same company as other grade levels but designed specifically for Kindergarten), and Box Tops for Education flyer. Suggestion was made to have computers available for signing up interested families into the MVSA email data base if enough volunteers available.
- c. Multicultural Fair– Wolf Cramer reported: Based on the amount of volunteers and lack of guidance on how to represent all cultures there was concern that the lack of representation would not result in a unifying event. The event was canceled for this year. MVSA would like to plan this event for next year with different date (this year's date ended up the same date as the City of Fremont Kite Festival). Next year more volunteers will be solicited. Cancellation notifications were made a variety of ways to the volunteers and school community including an email blast and will also include a Friday Folder note.
- d. Emergency Backpack Supplies – Suzanne Yost reported: All supplies except for the scissors and thermometer strips have now been sorted into per classroom bags and made available to the staff for pick up. It's recognized that the supplies may not optimally fit in a backpack and in order to improve the process for future years' teacher/staff feedback is welcomed.

9. Old Business (reviewed by Wolf Cramer)

- a. Jogathon - Was successful and donations pledge amount is approaching \$36,000. Red playground balls (for donors over \$100) have been received and will be distributed soon. In general a "receipt" for the Jogathon is the form itself – the forms are processed then returned to the students.
- b. Safe Routes To Schools – Michele Berke reported: Next school year we plan to continue the Golden Sneaker contest. Ms. Cowan will be the contact. There are 3 events possible next year (October walk/run, March Golden Sneaker, May "roll to school"). We can select to do any or all of the events. The Bike Mobile people are interested in coming out again during a Fall event.
- c. Annual MVSA Meeting - This MVSA meeting (held on 5/13/14 at 7pm) is the official Annual Member MVSA Meeting.

- d. Annual Board of Directors Elections
 - i. The following slate of nominees for 2014-2015 School Year MVSA Board Positions was made available (based on open nominations prior to meeting):
Slate of Board Nominees:
President: Wolf Cramer
Vice President: David Lee
Treasurer: (Co-Treasurers) Srilu Madabushi and Sowmya Krishnaswamy
Secretary: Michele Berke
An opportunity was also made for nominations to be taken from the floor during the 5/13/14 MVSA Annual Meeting– none were received.
The officers were elected as nominated.
- e. Boy Scouts Troop 153 Service project – presented by Laurie Scheffel (Parent)
 - i. The Troop would like to do a self-contained service project for Mission Valley.
 - ii. Several ideas were discussed but as the project does not need to be completed by the end of the school year, it is likely that the Troop will be invited to attend the Fall Clean Up Day to complete projects during that event.

10. New Business (reviewed by Wolf Cramer)

- a. Green Apple Event – Presented by David Lee: The next international “Green Apple Day of Service”, will take place on Saturday, Sept. 27, 2014. David presented some Green Apple key facts and suggested that Mission Valley consider participating in this international event which promotes sustainability. It was suggested that we consider tying our Fall Clean Up Day in with the Green Apple participation. Possible activities could include the Bike Mobile and Mural painting on the storage containers. A motion was passed to reserve 9/27/14 for doing a day of service for sustainability [Green Apple Project] (Wolf Cramer motioned/Michele Berke seconded, passed unanimously).
- b. Surveys – In an effort to continue improvements, surveys will be coming out to learn what worked and what could work better.
- c. Bins for Lunches – Sowmya Krishnaswamy passed a long a suggestion from a parent that perhaps the MVSA could consider funding wall hooks in classrooms for lunch storage. Several present noted that most classrooms do not have sufficient interior wall space for hooks but that some do have bins designated for this purpose. If the staff provide the MVSA with a suggestion for funding alternate in-class lunch storage(shelves, bins, etc.) MVSA could consider the request.

The Meeting was adjourned at 8:19 p. m. The next meeting is June 10, 2014 at 7:00 p.m. and will be the first meeting for the newly elected board.

Respectfully submitted,

Suzanne Yost
suzanneyost@yahoo.com